

## **POLICE UNIFORM PATROLMAN**

### **SUMMARY DESCRIPTION**

A Police Uniform Patrolman performs a variety of public safety work providing emergency aid, security and protection to citizens. A Police Uniform Patrolman works under the direct supervision of the Police Sergeant and Police Lieutenant. Exercises occasional supervision as a senior officer on special or relief duty; supervision is not a normal responsibility of this position.

A Police Uniform Patrolman may be assigned as a Drug Enforcement Officer or Investigator, in which event he/she must comply with any additional requirements of that position.

### **ESSENTIAL FUNCTIONS OF THE JOB**

Performs full range of police officer duties including but not limited to preventing crime. Observes, reports and acts upon conditions conducive to crime and danger. Responds to major crimes, accident scenes and emergencies; enforces local and state laws; issues citations and makes arrests. Uses judgment, determines nature of calls, investigates and takes the necessary or prudent action. Provides assistance to the public in emergency and non-emergency situations; administers first aid and requests appropriate medical response; performs crisis intervention in sensitive situations and domestic disputes; educates the public on laws and ordinances; assists citizens with complaints and inquires and directs them to the appropriate authority. Responds to emergency radio calls and investigates accidents, robberies, civil disturbances, fights, missing persons, prowlers, abuse of drugs, etc. and takes appropriate law enforcement actions. Prepares a variety of written and oral reports. Interviews witnesses, victims and suspects and provides feedback to the appropriate personnel concerning case status; collects and documents evidence. Prepares for various cases including cases going to trial; appears in court to present evidence and testimony as required. Work is performed in accordance with federal, state and local laws, as well as, departmental policies, procedures and general orders. Work is reviewed by inspection, through verbal and written reports. Maintains proficiency in the use of police related equipment. Performs other duties as assigned.

### **KNOWLEDGE OF:**

Department policies and procedures. The principals and practices of police work and the laws governing the apprehension, arrest and custody of persons committing misdemeanors and felonies, search and seizure, and the rules of evidence. Local, state and federal laws and ordinances; content and intent of Tennessee Criminal Law. Police methods and procedures related to patrol, traffic control, and investigation and suspect identification techniques. Geography and demographics of the city.

### **ABILITY TO:**

Understand, interpret, apply, enforce and make decisions in accordance with applicable federal, state and local policies, laws and regulations. Think clearly and act quickly in a variety of situations. Effectively use and qualify with law enforcement tools and weapons including firearms, batons, defensive tactics and other safety equipment. Operate specialized police vehicles, radios, video systems/body cameras and radars. Conduct interviews with victims, suspects, complainants and witnesses. Accurately observe and remember names, faces, numbers, incidents and places. Prepare clear and concise reports and routine correspondence. Maintain contact and preserve good relations with the public; respond to requests and inquiries from the general public. Meet and maintain required peace officer employment standards. Meet and maintain the departmental firearms qualifications standards. Meet the physical requirements necessary to safely and effectively perform the assigned duties. Meet departments psychological and background requirements. Undertake and satisfactorily complete required and assigned in-service training programs. Establish and maintain effective working relationships with those contacted in the course of work.

### **EDUCATION AND EXPERIENCE GUIDELINES:**

Graduation from an accredited high school or equivalent, preferably graduation from a college or university with major course experience in police administration or related field.

### **REQUIREMENTS:**

- Must be 21 years of age.
- Must not have been convicted of a felony or a serious misdemeanor involving Moral Turpitude as the term is defined by law.
- Must possess a valid Tennessee driver's license.
- Must pass a medical examination and drug screen by licensed physician.
- Must be free of all apparent mental disorders as described in POST Commission Standards.
- Must be POST approved with a satisfactory score in all fields, including firearms qualifications, physical education, and defensive techniques.

### **ENVIROMENT & PHYSICAL DEMANDS**

The employee is regularly exposed to outside weather conditions; potentially exposed to hostile environment; extensive public contact. Noise level is usually moderate but may be very loud due to sirens, firearms training, etc. Employee may be required to work various shifts, including evenings and weekends, and may be required to travel outside the City boundaries to attend training and meetings.

Primary functions require sufficient physical ability to work in a law enforcement setting and an office setting; restrain or subdue individuals, walk, stand, sit or run for prolonged

periods of time; occasionally stoop, bend, kneel, crouch, reach and twist; occasionally climb and balance. Occasionally, pull the weight of an injured person, (at or about 200 pounds), or push a disabled vehicle from a roadway. Occasionally lift and/or carry light to moderate weight at or about 50 pounds.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related or a logical assignment to the position. Job descriptions are subject to change by the City as the needs of the City and requirements of the job change.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Medical Provider Signature

\_\_\_\_\_  
Date